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October 1, 2020

## WHITEHOUSE COUNCIL AGENDA

October 6, 2020

6:30 P.M.

Due to the coronavirus (COVID-19) pandemic, Whitehouse Village Council is urging citizens to access public meetings remotely. You may do so by phone by dialing **1-408-418-9388**. You will then be prompted to press the following access code **132 685 8662**. The Password will be **2223**. To help minimize background noise, **please make sure that you mute your microphone.**

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, October 6, 2020, at 6:30 PM.

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then step to the podium and state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer: Pastor Shawn Bellner, CedarCreek Church
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the September 15, 2020 Council Meeting
- VI. Adoption of Bills dated October 1, 2020, the Addendum bills dated October 6, 2020 and the August 2020 Financial Statements.
- VII. Introduction of Persons to Appear Before Council
- VIII. Committee Reports
  - A. Report on the Fallen Timbers Union Cemetery District Meeting
  - B. Report on the September 24, 2020 Tree Commission Meeting
  - C. Report on the October 5, 2020 Planning Commission Meeting

**6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571**  
**Phone 419-877-5383 . Fax 419-877-5635**  
**whitehouseoh.gov**

- IX. Report of the Mayor
- X. Report of the Clerk of Council
- XI. Report of the Village Administrator
  - A. Request Authorization to Apply For OPWC Funding for 2023 Paving Projects.
  - B. Request Authorization for legislation to purchase an ambulance using COVID Cares Funds.
- XII. Report of the Village Solicitor
- XIII. Report from Department Heads
- XIV. Citizen Comments on Agenda Items
- XV. Ordinances
  - A. **Ordinance 13-2020:** Repealing Whitehouse Municipal Code Section 521.99, Penalty, and Enacting a New Section 521.99, Penalty of the Whitehouse Municipal Code (3rd Reading)
  - B. **Ordinance 14-2020:** Repealing Whitehouse Municipal Code Section 1241.99, Penalty, and Enacting a New Section 1241.99, Penalty of the Whitehouse Municipal Code (3rd Reading)
  - C. **Ordinance 15-2020:** Repealing Whitehouse Municipal Code Section 1359.99, Penalty, and Enacting a New Section 1359.99, Penalty of the Whitehouse Municipal Code (3rd Reading)
  - D. **Ordinance 19-2020:** Authorizing Expenditures from the Coronavirus Relief Fund (CRF) Before December 28, 2020 (as an emergency)
- XVI. Resolutions
- XVII. Council Comments
- XVIII. Citizen Comments
- XIX. Adjournment

At 6:30 PM Mayor Don Atkinson called the meeting to order.

ROLL CALL: Bob Keogh, Bill May, Louann Artiaga, Richard Bingham, Rebecca Conklin Kleiboemer, and Mindy Curry. Also present were the following: Administrator Jordan Daugherty, Solicitor Kevin Heban, Director of Public Services Steve Pilcher, Police Chief Mark McDonough, Fire Chief Joshua Hartbarger, Clerk Susan Miller, Jason Francis, Ed Kaplan, and Rob Casaletta.

Council prayer was given by Mayor Don Atkinson.

Motion by Rebecca Conklin Kleiboemer, seconded by Bill May to pass the corrected minutes of the September 1, 2020 meeting to change the Council prayer was given by Pastor Matthew Lash of Zion Methodist Church. 6 ayes

Motion by Louann Artiaga, seconded by Richard Bingham to approve the bills totaling \$20,337.47 dated September 11, 2020 and the Addendum bills totaling \$168,686.18 dated September 15, 2020. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Bill May to approve a special use permit for the building located at 6711 Gilead Street, formerly used as the Dollar General to be used as a recreation facility. 6 ayes

Mayor Don Atkinson proclaimed September 29, 2020 as Arbor Day in the Village of Whitehouse.

Motion by Louann Artiaga, seconded by Bob Keogh to authorize the Solicitor to prepare legislation authorizing Expenditures from the Coronavirus Relief Fund (CRF) before December 28, 2020, Option 2, and declaring an emergency. 5 ayes, 1 abstain Bill May

Motion by Bob Keogh, seconded by Rebecca Conklin Kleiboemer to authorize the Solicitor to prepare legislation accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor and declaring an emergency. 6 ayes

Motion by Bill May, seconded by Bob Keogh to authorize the Solicitor to prepare legislation requesting the Advance of Monies on Taxes Collected by the Lucas County, Ohio Treasurer as Same have been Collected for the Village of Whitehouse, Lucas County, Ohio and declaring an emergency. 6 ayes

Motion by Bob Keogh, seconded by Rebecca Conklin Kleiboemer to authorize applying for Funding for the Wabash Cannonball Trail Interceptor Project. 6 ayes

Regular

September 15,

20

Mayor Don Atkinson asked for Citizen Comments pertaining to Agenda items. There were none.

Motion by Bill May, seconded by Bob Keogh to have the second reading of Ordinance 13-2020 repealing Whitehouse Municipal Code Section 521.99, Penalty and Enacting a New Section 521.99, Penalty of the Whitehouse Municipal Code as amended. 6 ayes

Motion by Bill May, seconded by Bob Keogh to have the second reading of Ordinance 14-2020 repealing Whitehouse Municipal Code Section 1241.99, Penalty, and Enacting a New Section 1241.99, Penalty of the Whitehouse Municipal Code as amended. 6 ayes

Motion by Bill May, seconded by Louann Artiaga to have the second reading of Ordinance 15-2020 repealing Whitehouse Municipal Code Section 1359.99, Penalty, and Enacting a New Section 1359.99, Penalty of the Whitehouse Municipal Code. 6 ayes

Motion by Bob Keogh, seconded by Rebecca Conklin Kleiboemer to accept, as previously authorized, Ordinance 18-2020. authorizing Expenditures from the Coronavirus Relief Fund (CRF) before December 28, 2020, Option 2, at its first reading and declaring an emergency. 5 ayes, 1 abstain Bill May

Motion by Rebecca Conklin Kleiboemer, seconded by Louann Artiaga to suspend the rules and to have the second and third reading of Ordinance 18-2020 by title only and declaring an emergency. 5 ayes, 1 abstain Bill May

Motion by Rebecca Conklin Kleiboemer, seconded by Louann Artiaga to accept Ordinance 18-2020 and to pass said Ordinance and declaring an emergency. 5 ayes 1 abstain Bill May

Motion by Bob Keogh, seconded by Bill May to accept, as previously authorized, Resolution 20-2020, accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor at its first reading and declaring an emergency. 6 ayes

Motion by Louann Artiaga, seconded by Bob Keogh to suspend the rules and to have the second and third reading of Resolution 20-2020 by title only and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Bob Keogh to accept Resolution 20-2020 and to pass said Resolution and declaring an emergency. 6 ayes

Motion by Bob Keogh, seconded by Rebecca Conklin Kleiboemer to accept, as previously authorized, Resolution 21-2020, requesting the Advance of Monies on Taxes Collected by

the Lucas County, Ohio Treasurer as Same have been Collected for the Village of Whitehouse, Lucas County, Ohio at its first reading and declaring an emergency. 6 ayes

Motion by Louann Artiaga, seconded by Bill May to suspend the rules and to have the second and third reading of Resolution 21-2020 by title only and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Bob Keogh to accept Resolution 21-2020 and to pass said Resolution and declaring an emergency. 6 ayes

Other items discussed:

- Wesley Farms Homeowners Association request for a sign behind the stop sign not blocking the view for traffic exiting or entering approved, appeal for setback variance for a detached garage approved
- Veteran's Memorial Park fence approved, hardworking public works crew did an excellent job, thank you Director of Public Services, Steve Pilcher for keeping current and abreast of latest products
- Signs are ready for the fire coop, Fire Chiefs' presentations online and the Village website, email or call Fire Chiefs with questions, endorsed by all political subdivisions, responsible proposal, least expensive option, clearing up misunderstandings
- COVID relief funds, use it or lose it, navigating the best responsible use of the funds, Thank You for residents complying with the Governor's order and helping each other
- Talent and commitment of Village employees, they are excited about the job they are doing, no slow downs in 90+ degree heat, contractors prefer to work here, COVID relief for Employees needs to be done by October 15, 2020
- Police survey results excellent in all categories, excellent job by staff and officers, Ohio Collaborative Advisory Board vehicular pursuits completed training and certification, Training Ohio School of Threat, training during COVID, eligible for grant money
- Public works staff enjoys their work and kind words will be passed along to employees, paving project Bucher Road reconstruction meeting, checking on the date for the traffic signal pole, safety signs to notify the signal will start up will be out a couple of weeks before
- Crack sealing, resealing the street present in the 2021 budget
- Bucher Road sewer project, smell, out to bid in October, approve contractor in December, construction in the spring of 2021, complete by the end of 2021
- Copy of the Swanton Township Fire agreement and Waterville Township JEDD agreement to Councilman Bingham
- Signs for the fire coop, Fire Company Chicken BBQ Sunday at the park, \$10 drive through, money to support the levy and scholarship fund for the fire company
- Purchase of property, waiting on a closing date

Regular

September 15,

20

- Driveway on Texas Street near Whitehouse Primary where the sidewalk stops, sidewalk safety

Motion by Bob Keogh, seconded by Richard Bingham to adjourn at 7:25 PM. 6 ayes

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Duly Appointed Clerk of Council

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Mayor

# COUNCIL BILLS

## 10/1/2020

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
AT&T	FIRE	\$16.98		Phone Service
AT&T	WATER	\$52.29		Phone Service
AT&T First Net	POLICE	\$46.92	\$69.27	Cell Phones
AT&T First Net	FIRE	\$254.92		Cell Phones
AT&T First Net	ADMINISTRATION	\$46.92		Cell Phones
AT&T First Net	WATER	\$23.46		Cell Phones
AT&T First Net	SEWER	\$23.46	\$395.68	Cell Phones
Bound Tree	FIRE	\$65.00	\$65.00	EMS Supplies
Department of Public Utilities	WATER	\$101,343.82	\$101,343.82	Water Usage
Dixon Engineering	WATER	\$3,000.00	\$3,000.00	Tower Inspection
EDGE	CAPITAL PROJECTS	\$6,750.00	\$6,750.00	Village Park CDs
HP Products	FIRE	\$74.82	\$74.82	Cleaning Supplies
Jones & Henry	SEWER	\$2,724.40	\$2,724.40	Sewer Finzel Rd Wet Well
KS Statebank	FIRE	\$2,047.67	\$2,047.67	Turnout Gear Payment
MA SI	WATER	\$67.75	\$67.75	Water Sample Analysis
Nichols	PARKS	\$117.29	\$117.29	Hand Soap
Perrysburg Pipe	WATER	\$14.88	\$14.88	Parts
Ram Exterminators LLC	MAINTENANCE	\$40.00		Bug Spraying
Ram Exterminators LLC	LIFE SQUAD	\$36.00	\$76.00	Bug Spraying
Sherwin Williams	CAPITAL PROJECTS	\$291.67	\$291.67	Supplies for VMP Fence
Smart Bill	ADMINISTRATION	\$710.40	\$710.40	Water Bill Inserts
Thomas Equipment	MAINTENANCE	\$86.25	\$86.25	Saw Blade
Toledo Edison	POLICE	\$725.40		Electric Charges
Toledo Edison	FIRE	\$252.88		Electric Charges
Toledo Edison	STREETS	\$6,005.38		Electric Charges
Toledo Edison	PARKS	\$949.92		Electric Charges
Toledo Edison	MAINTENANCE	\$1,043.16		Electric Charges
Toledo Edison	STREETS	\$186.82		Electric Charges
Toledo Edison	LIFE SQUAD	\$252.87		Electric Charges
Toledo Edison	WATER	\$1,599.78		Electric Charges
Toledo Edison	SEWER	\$2,256.27	\$13,272.48	Electric Charges
Toledo Edison	POLICE	\$55.00		Repair Camera Download
Triotech Corporation	ADMINISTRATION	\$632.50		Office 365 & AntiVirus

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Triotech Corporation	POLICE	\$243.00		Monthly Phone Service
Triotech Corporation	FIRE	\$143.54		Monthly Phone Service
Triotech Corporation	MAINTENANCE	\$249.24		Monthly Phone Service
Triotech Corporation	LIFE SQUAD	\$143.54		Monthly Phone Service
Triotech Corporation	WATER	\$19.00		Monthly Phone Service
Triotech Corporation	SEWER	\$19.00	\$1,504.82	Monthly Phone Service
UniFirst Corporation	POLICE	\$37.60		Rug Cleaning
UniFirst Corporation	MAINTENANCE	\$37.60		Rug Cleaning
UniFirst Corporation	FIRE	\$18.90		Rug Cleaning
UniFirst Corporation	LIFE SQUAD	\$18.90	\$113.00	Rug Cleaning
Univar	SEWER	\$4,089.52	\$4,089.52	Odor Eliminator
USA Blue Book	MAINTENANCE	\$524.84	\$524.84	Safety Supplies & Sample Kits
VAR Resources	POLICE	\$260.36		Computer Leases
VAR Resources	FIRE	\$185.99		Computer Leases
VAR Resources	ADMINISTRATION	\$111.58		Computer Leases
VAR Resources	MAINTENANCE	\$55.79		Computer Leases
VAR Resources	LIFE SQUAD	\$37.19	\$650.91	Computer Leases
		\$137,990.47	\$137,990.47	



**Whitehouse Tree Commission**  
**Minutes of September 24, 2020 Meeting**

Present: Sheri Luedtke, Chairperson; Christine Manzey, Amy Schultz, Michelle Tippie, Dianne Toffler, Elliot Tramer; Council representative Richard Bingham; Public Works representative Mark Thomas

The meeting was called to order by Sheri Luedtke at 7:03 p.m. The minutes of the August 27, 2020 meeting were approved (moved Amy Schultz, 2d Elliot Tramer).

Old business:

- A. Progress on the 2020 Tree City USA application and growth award: Richard Bingham reported that the Tree Commission (TC) budget for 2021 will be increased. A portion of that increase is the \$250 approved for a new “what is this tree worth?” signage project. Sheri Luedtke has an Arbor Day proclamation from the mayor that can be read when we gather to place bricks at our most recently-planted trees. Otherwise we have satisfied the requirements for renewal of our Tree City USA status. Regarding the 2020 growth award, Noah Werning’s scout project, our new facebook page, and the tree risk assessment project for the Cemetery Board should generate sufficient points. Re: the Cemetery Board report, Elliot Tramer reported that he is preparing summary reports, tree risk inventory data sheets, and aerial views of all four cemeteries and will send them to each TC member electronically for their input. They will be voted on at the October TC meeting, and Sheri Luedtke will then present them at the November meeting of the Cemetery Board.
- B. The dedication of Noah Werning’s tree educational signage project went well and was very much appreciated by the Werning family. It can be watched on our facebook page.
- C. Mark Thomas reported that one damaged tree was removed at 7259 Laurel Ridge. The village has a list of 39 new trees to be planted, either this fall or in 2021. Mike Hill of Public Works is ordering the trees, following the on-line master plan. However, new residential developments are not included. Amy Schultz can work with April Cline to see that the master plan is updated.
- D. Sheri Luedtke updated TC on the white birches on cul-de-sacs in Birch Pointe Farms. She submitted soil samples to the “ask the expert” program at Michigan State University, which recommended soil amendments. New Century, the company doing landscape work for the Birch Pointe HOA, fertilized the trees. Discussion ensued as to whether Birch Pointe should be allowed to plant birches instead of trees assigned by the master plan. It was suggested that the river birches already planted at the entrance may be sufficient.
- E. Forms and Docs: A thumb drive containing data from Noah Werning’s project will be deposited in the TC cabinet.

New business:

- A. TC members are encouraged to “like” items posted on our new facebook page. The Werning project dedication and a video on proper tree mulching are already there, and Sheri Luedtke will add information on the Asian Longhorned Beetle.
- B. Amy Schultz is going to new subdivisions to designate appropriate street trees to be planted. She suggested that we need to update the tree inventory, which was completed about eight years ago with the aid of PENTA GIS students trained by Dan Weyandt. Although the TC cabinet has a paper version of the inventory, we are not sure if there is an electronic version, which would be required for easy and continuous updating. Steve Pilcher and Janet Traub will be contacted to see if an electronic copy exists.
- C. Christine Manzey reported on progress designing “what is this tree worth?” cards to be attached to some of our public trees. The goal is to make citizens aware of the dollar value of trees, which appreciates as the trees grow older. These values can be estimated using data provided by the “i-Tree” app created by the U.S. Forest Service. A coroplast card was passed around to show TC members a possible design, and the kinds of information that might be included.
- D. Sheri Luedtke commented on the valuable and interesting series of zoom presentations each Wednesday morning this month, presented by the Ohio Division of Forestry.

Adjournment at 7:51 p.m. (moved Amy Schultz, 2d Michelle Tippie)

Respectfully submitted,

Elliot Tramer

Village of Whitehouse - Gilead St/Lucas St/Wabash St/Blue Creek Resurfacing  
Probable Project Cost

8/27/20

Item	Description	Quantity	Unit	Unit Price	Total Price
<b>Blue Creek Gardens - Approximately 1250' of 2 Lanes and Boulevard</b>					
253	Pavement Repair	150	SY	\$55.00	\$8,250.00
254	Pavement Planing, Asphalt Concrete (1 1/2")	3840	SY	\$3.00	\$11,520.00
407	Trackless Tack Coat	345	GAL.	\$5.00	\$1,725.00
448	Asphalt Concrete Surface Course (1-1/2")	160	CY	\$185.00	\$29,600.00
611	Mon. Box Adjusted to Grade	6	EACH	\$350.00	\$2,100.00
				<b>Subtotal</b>	<b>\$53,195.00</b>
<b>Wabash St - Approximately 450' of 2 lanes</b>					
253	Pavement Repair	40	SY	\$55.00	\$2,200.00
254	Pavement Planing, Asphalt Concrete (1 1/2")	1080	SY	\$3.00	\$3,240.00
407	Trackless Tack Coat	100	GAL.	\$5.00	\$500.00
448	Asphalt Concrete Surface Course (1-1/2")	45	CY	\$185.00	\$8,325.00
644	Center Line	0.09	Mile	\$10,000.00	\$900.00
				<b>Subtotal</b>	<b>\$15,165.00</b>
<b>Gilead St - Approximately 290' of 2 lanes</b>					
253	Pavement Repair	40	SY	\$55.00	\$2,200.00
254	Pavement Planing, Asphalt Concrete (1 1/2")	775	SY	\$3.00	\$2,325.00
407	Trackless Tack Coat	70	GAL.	\$5.00	\$350.00
448	Asphalt Concrete Surface Course (1-1/2")	35	CY	\$185.00	\$6,475.00
611	Manhole/Catch Basin Adjusted to Grade	3	EACH	\$400.00	\$1,200.00
				<b>Subtotal</b>	<b>\$12,550.00</b>
<b>Lucas St - Approximately 460' of 2 lanes</b>					
253	Pavement Repair	50	SY	\$55.00	\$2,750.00
254	Pavement Planing, Asphalt Concrete (1 1/2")	1635	SY	\$3.00	\$4,905.00
407	Trackless Tack Coat	150	GAL.	\$5.00	\$750.00
448	Asphalt Concrete Surface Course (1-1/2")	70	CY	\$185.00	\$12,950.00
611	Manhole/Catch Basin Adjusted to Grade	1	EACH	\$400.00	\$400.00
				<b>Subtotal</b>	<b>\$21,755.00</b>
<b>GENERAL</b>					
614	Maintaining Traffic	1	Lump Sum	\$15,000.00	\$15,000.00
624	Mobilization	1	Lump Sum	\$7,500.00	\$7,500.00

Construction Total \$125,165.00  
10% Contingencies \$12,516.50  
**Construction Total \$138,000.00**

The useful life of this project is 20 years with only routine maintenance required to attain or exceed this life.

Jeffrey T. Yoder, P.E.

NOTHING W/ LUCAS COUNTY TO ADD A PORTION OF DUTCH RD.  
WHITEHOUSE OBLIGATION.

**ORDINANCE NO. 13-2020**

**AN ORDINANCE REPEALING WHITEHOUSE  
MUNICIPAL CODE SECTION 521.99, PENALTY, AND  
ENACTING A NEW SECTION 521.99, PENALTY OF THE  
WHITEHOUSE MUNICIPAL CODE**

**WHEREAS**, Council finds that there exist certain real estate nuisance conditions within the Village that need to be addressed; and

**WHEREAS**, these blighted areas affect the land value of the properties within the Village and cause other adverse impacts on the real estate and residents within the Village; and

**WHEREAS**, it would be in the best interests of the residents of the Village to remove these nuisance conditions; and

**WHEREAS**, by increasing the penalty provisions for nuisance properties, the Village would be in a better position to remove the nuisance conditions and gain compliance with the Village's zoning requirements; and

**WHEREAS**, the present sections of the Whitehouse Municipal Code are in need of updating; and

**WHEREAS**, the Village of Whitehouse is authorized to pass this Ordinance pursuant to its police powers and its home rule power.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, and three-fourths (3/4) of all members elected thereto concurring:

**Section 1.** Whitehouse Municipal Code Section 521.99, which is attached hereto as Exhibit "A" and incorporated herein by reference, be and hereby is repealed.

**Section 2.** New Whitehouse Municipal Code Section 521.99, Penalty, is hereby enacted to read as follows:

**521.99 PENALTY.**

The owner, tenant, business, or person in control of property that violates any provision of this Chapter is guilty of a misdemeanor of the third degree and may be fined not more than Five Hundred Dollars (\$500.00) for each offense. A separate offense may be deemed committed each day that such condition is permitted to exist.

**Section 3.** It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the Village of Whitehouse and the State of Ohio.

WHEREFORE, this Ordinance shall take effect and be in full force immediately after its passage and approval.

FINAL VOTE ON THE MEASURE: Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

First Reading: Sept. 1, 2020

Second Reading: Sept. 15, 2020

Third Reading: \_\_\_\_\_

EFFECTIVE DATE OF THIS ORDINANCE: \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Duly Appointed Clerk of Council

\_\_\_\_\_  
Kevin A. Heban, Solicitor

**ORDINANCE NO. 14-2020**

**AN ORDINANCE REPEALING WHITEHOUSE  
MUNICIPAL CODE SECTION 1241.99, PENALTY, AND  
ENACTING A NEW SECTION 1241.99, PENALTY OF THE  
WHITEHOUSE MUNICIPAL CODE**

**WHEREAS**, Council finds that there exist certain real estate nuisance conditions within the Village that need to be addressed; and

**WHEREAS**, these blighted areas affect the land value of the properties within the Village and cause other adverse impacts on the real estate and residents within the Village; and

**WHEREAS**, it would be in the best interests of the residents of the Village to remove these nuisance conditions; and

**WHEREAS**, by increasing the penalty provisions for nuisance properties, the Village would be in a better position to remove the nuisance conditions and gain compliance with the Village's zoning requirements; and

**WHEREAS**, the present sections of the Whitehouse Municipal Code are in need of updating; and

**WHEREAS**, the Village of Whitehouse is authorized to pass this Ordinance pursuant to its police powers and its home rule power.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, and three-fourths (3/4) of all members elected thereto concurring:

**Section 1.** Whitehouse Municipal Code Section 1241.99, which is attached hereto as Exhibit "A" and incorporated herein by reference, be and hereby is repealed.

**Section 2.** New Whitehouse Municipal Code Section 1241.99, Penalty, is hereby enacted to read as follows:

**1241.99 PENALTY.**

The owner, tenant, business, or person in control of property that violates any provision of this Zoning Code is guilty of a misdemeanor of the third degree and may be fined not more than Five Hundred Dollars (\$500.00) for each offense. A separate offense may be deemed committed each day that such condition, violation or noncompliance occurs or continues to exist.

**Section 3.** It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the Village of Whitehouse and the State of Ohio.

WHEREFORE, this Ordinance shall take effect and be in full force immediately after its passage and approval.

FINAL VOTE ON THE MEASURE: Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

First Reading: Sept. 1, 2020

Second Reading: Sept. 15, 2020

Third Reading: \_\_\_\_\_

EFFECTIVE DATE OF THIS ORDINANCE: \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Duly Appointed Clerk of Council

\_\_\_\_\_  
Kevin A. Heban, Solicitor

**ORDINANCE NO. 15-2020**

**AN ORDINANCE REPEALING WHITEHOUSE  
MUNICIPAL CODE SECTION 1359.99, PENALTY, AND  
ENACTING A NEW SECTION 1359.99, PENALTY OF THE  
WHITEHOUSE MUNICIPAL CODE**

**WHEREAS**, Council finds that there exist certain real estate nuisance conditions within the Village that need to be addressed; and

**WHEREAS**, these blighted areas affect the land value of the properties within the Village and cause other adverse impacts on the real estate and residents within the Village; and

**WHEREAS**, it would be in the best interests of the residents of the Village to remove these nuisance conditions; and

**WHEREAS**, by increasing the penalty provisions for nuisance properties, the Village would be in a better position to remove the nuisance conditions and gain compliance with the Village's zoning requirements; and

**WHEREAS**, the present sections of the Whitehouse Municipal Code are in need of updating; and

**WHEREAS**, the Village of Whitehouse is authorized to pass this Ordinance pursuant to its police powers and its home rule power.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, and three-fourths (3/4) of all members elected thereto concurring:

**Section 1.** Whitehouse Municipal Code Section 1359.99, which is attached hereto as Exhibit "A" and incorporated herein by reference, be and hereby is repealed.

**Section 2.** New Whitehouse Municipal Code Section 1359.99, Violations and Penalty, is hereby enacted to read as follows:

**1359.99 VIOLATIONS AND PENALTY.**

- (a) No person shall violate any provision or fail to conform to any of the requirements of this Exterior Property Maintenance Code or fail to comply with any order made thereunder.
- (b) The owner, tenant, business, or person in control of property that violates any provision of this Exterior Property Maintenance Code is guilty of a misdemeanor of the third degree and may be fined not more than Five Hundred Dollars (\$500.00) for each offense. A separate offense may be deemed committed each day that such condition, violation or noncompliance occurs or continues to exist.



- (c) The application of the penalty provided herein shall not be held to prevent the enforced removal of the prohibited conditions.

**Section 3.** It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the Village of Whitehouse and the State of Ohio.

WHEREFORE, this Ordinance shall take effect and be in full force immediately after its passage and approval.

FINAL VOTE ON THE MEASURE: Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

First Reading: Sept 1, 2020

Second Reading: Sept. 15, 2020

Third Reading: \_\_\_\_\_

EFFECTIVE DATE OF THIS ORDINANCE: \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Duly Appointed Clerk of Council

\_\_\_\_\_  
Kevin A. Heban, Solicitor

## **ORDINANCE NO. 19 - 2020**

### **AN ORDINANCE AUTHORIZING EXPENDITURES FROM THE CORONAVIRUS RELIEF FUND (CRF) BEFORE DECEMBER 28, 2020, AND DECLARING AN EMERGENCY.**

**WHEREAS**, this ordinance authorizes expenditures from the Coronavirus Relief Fund (CRF), and

**WHEREAS**, one hundred percent of the Coronavirus Relief Fund is dedicated strictly to costs associated with COVID-19 within the parameters of the CARES Act Federal financial assistance award administered by the State of Ohio and the Lucas County Auditor, and

**WHEREAS**, funds that are unencumbered by October 15, 2020 will be sent back to the Lucas County Auditor and encumbered funds that are unspent for purposes of COVID-19 are returned in full to the Ohio Office of Budget Management by December 28, 2020, and

**WHEREAS**, the CARES Act requires that payment from the CRF only be used to cover expenses that are necessary expenditures incurred due to the public health emergency with respect to the COVID-19, were not accounted for in the budget most recently approved and were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020, and

**WHEREAS**, the Covid-19 pandemic has caused additional strain on the Whitehouse Fire Department and its equipment, and

**WHEREAS**, in order to address this increased strain and maintain an acceptable response time and treatment for patients and residents of the Village, Council finds it necessary to purchase additional equipment for use by the Whitehouse Fire Department, and

**WHEREAS**, it is the recommendation of the Fire Chief and the Village Administrator that the Village purchase a Braun Chief XL Ford F-450 4x4 Diesel Chassis; and

**WHEREAS**, this expenditure is directly related to the COVID-19 pandemic and its effect on the Village and its residents, and

**WHEREAS**, the Council of the Village of Whitehouse is desirous of implementing said recommendation.

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO**, three-fourths (3/4) of all members elected thereto concurring:

**SECTION I:** That the Administrator of the Village of Whitehouse be and is hereby authorized and directed to purchase from Penn Care Inc., 1317 North Rd, Niles, OH 44446 a Braun Chief XL Ford F-450 4x4 Diesel Chassis.

**SECTION II:** That the sum of Two Hundred Fourteen Thousand, two hundred (\$214,200.00) or so much thereof as may be needed, be and the same is hereby appropriated from the COVID Cares Fund.

**SECTION III:** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted at an open meeting of this Council and the deliberations of this Council and any of its committees that resulted in such formal actions as contained herein were and are in compliance with all legal requirements as set forth by Village Charter.

**SECTION IV:** This Resolution is hereby declared to be an Emergency Measure necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitants and for the further reason that this Resolution is necessary to provide updated equipment to continue the provision of adequate medical services and address the increased stress on the equipment of the Whitehouse Fire Department to protect the Village and its inhabitants without due delay.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas:\_\_\_\_\_ Nays \_\_\_\_\_

FINAL VOTE ON THE MEASURE: Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

EFFECTIVE DATE OF THIS ORDINANCE: \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Duly Appointed Clerk of Council

\_\_\_\_\_  
Kevin A. Heban, Solicitor



Emergency Vehicle Purchase Agreement  
October 1, 20

\*\*\*\*\*PENDING APPROVAL\*\*\*\*\*

Purchaser:

Whitehouse Fire Dept.  
10550 Waterville St  
Whitehouse, OH 43571

Seller:

Penn Care, Inc.  
1317 North Rd.  
Niles OH 44446

Penn Care, Inc. sells to Purchaser a Braun Chief XL Ford F-450 4x4 diesel chassis, as designed per the attached specifications, and when applicable, technical drawings, graphic design and other required documents. Additions, deletions and/or changes must be approved by all parties in writing and may cause delays in deliveries and additional charges to the purchaser.

**PRICING**

Base Per Unit Price:	\$210,000.00
Graphics:	\$3,500.00
Rear Chevrons:	\$2,000.00
Install Powerload (Swap):	\$3,500.00
Vital Vio (4) Lights in Dome:	\$2,000.00
Close-Out From Cab to Module:	\$1,500.00
Plymovent:	\$500.00
Medivault:	\$1500.00
Knox Box:	\$500.00
MTD Mount / Wiring:	\$250.00
Trade-In:	\$11,000.00

**Total Per Due at Delivery: \$214,200.00**

**Additional Options:**

<b>Stryker Powerload System:</b>	<b>\$27,193.00</b>
<b>Stryker Performance Cot with Kit:</b>	<b>\$20,615.00</b>

**TRADE DESCRIPTION:** International

**TRADE-IN TERMS AND APPRAISAL**

Where Purchaser wishes to trade-in a used motor vehicle as part of the consideration for the motor vehicle ordered, Seller may appraise the trade-in at the time of the execution of this order by Purchaser. Seller also reserves the right to reappraise the trade-in



at the time of delivery. The seller shall not alter a Trade-In appraisal from the time of the initial appraisal until the time of delivery unless:

- 1) Intervening factors indicate an apparent decrease in the value of the value of the trade-in over and above ordinary wear and tear
- 2) A change occurs in the mechanical performance of the vehicle
- 3) Emergency, medical, and/or other equipment/components have been removed that were not previously discussed and agreed to in writing
- 4) The Seller has made any misrepresentation of the vehicle and/or components to Penn Care, Inc.

#### **DELIVERY TIMES**

Quoted lead times and delivery expectations quoted by Penn Care, Inc. are approximate and not guaranteed. Quoted lead times will be extended for Change Orders, delays from the chassis OEM and Force Majeure.

#### **WARRANTY**

No representation has been made by Penn Care, Inc., except as herein stated and no warranties, expressed or implied, may arise except from this writing. All warranties are issued by the chassis manufacturer, the ambulance builder, and/or component parts suppliers and Penn Care, Inc. shall have no liability with respect to warranties issued by the chassis manufacturer, the ambulance builder, and component parts suppliers. Used vehicles are "as is" and have no warranty.

#### **INVOICING AND PAYMENT**

Unless otherwise agreed to in writing, Penn Care, Inc. will invoice the Purchaser 30 days prior to the scheduled delivery date. Upon completion of production and quality inspection by the Purchaser the vehicle is declared ready for delivery and payment will be due upon acceptance and/or delivery.

#### **PAYMENT OF SALES AND USE TAXES**

The price for the motor vehicle specified in this agreement does not include Sales Taxes and Use Taxes (Federal, State, or Local) unless expressly stated. Purchaser assumes and agrees to pay, unless prohibited by law, and such Sales, Use, or Occupational Taxes imposed on or applicable to the transaction covered by this agreement, regardless of which party may have primary tax liability.

#### **ACCEPTANCE**

When requesting a final inspection the Purchaser shall inspect the vehicle(s) within 10-days of notification of completion of production. Vehicles not inspected by buyer will be deemed complete and ready for delivery, and payment will be due upon delivery. Items and issues discovered after the 10-day window shall not hold up payment from buyer to Penn Care Inc., these issues will be handled as warranty claims following the normal procedures.

#### **PAYMENT AND TITLE**

All payments shall be made in U.S. dollars either by certified check or wire transfers, credit card payments are not acceptable without prior written authorization (fees will apply). Payment terms are COD, unless otherwise agreed to in writing by Penn Care, Inc. Interest terms begin 16-days from date of delivery and are charged at a rate of prime plus 6%. MSO and title are released to Purchaser upon payment in full, including any related interest, shipping expenses, and other related costs and expenses to Penn Care Inc. or to the appointed floor plan financing company.

As collateral security for the payment of the purchase price of the Vehicles, Buyer hereby grants to Penn Care Inc., a lien on and security interest in and to all of the right, title, and interest of Purchaser in, to, and under the Vehicles, wherever located, and whether now existing or hereafter arising or acquired from time to time, and in all accessions thereto and replacements or modifications thereof, as well as all proceeds, including insurance proceeds, of the foregoing. The security interest granted under this provision constitutes a purchase money security interest under the Ohio Uniform Commercial Code.

#### **CANCELLATION**

Penn Care, Inc., may, in its sole discretion, and without liability or penalty, cancel this order if Penn Care, Inc. determines that Purchaser (i) fails to pay any amount due under these Terms and Conditions, (ii) has not otherwise performed or complied with any of these Terms and Conditions, in whole or in part, or (iii) becomes insolvent, files a petition for bankruptcy, or commences or has commenced against it proceedings relating to bankruptcy, receivership, reorganization, or assignment for the benefit of creditors. Penn Care's election to cancel Purchaser's order under such circumstances is in addition to, and not in lieu of, any other rights or remedies that Penn Care, Inc. may have at either law or equity or under the Terms and Conditions of this Agreement.

Penn Care's manufactures commence engineering, no cancellation of this order is permitted, and the full purchase price is due and payable to Penn Care, Inc. Notwithstanding other provisions of this Agreement, and in addition thereto, Penn Care, Inc. shall be entitled to its reasonable and anticipated lost profit from such cancellation.

#### **FORCE MAJEURE**



Penn Care, Inc. shall not be liable or responsible to Purchaser, nor be deemed to have defaulted or breached these Terms and Conditions, for any failure or delay in fulfilling or performing any of these Terms and Conditions when and to the extent such failure or delay is caused by or results from acts or circumstances beyond the reasonable control of Penn Care, Inc., and/or the manufactures which Penn Care, Inc. represents including, without limitation, acts of God, flood, fire, earthquake, explosion, governmental actions, war, invasion or hostilities, terrorist threats or acts, riot or other civil unrest, national emergency, revolution, insurrection, epidemic, lockouts, strikes or other labor disputes (whether or not relating to either party's workforce), restraints or delays affecting carriers, inability or delay in obtaining supplies of adequate or suitable materials, or telecommunication breakdown, or power outage.

#### **DEFAULT/ATTORNEY'S FEES**

Purchaser is in default of the Terms and Conditions if any of the following occurs (except as prohibited by law): (i) Purchaser fails to perform any obligation that Purchaser has undertaken in these Terms and Conditions; or (ii) Penn Care, Inc., in good faith, believes that Purchaser cannot, or will not, pay or perform the obligations it has agreed to in the Terms and Conditions.

If Purchaser defaults, or in the event Penn Care, Inc. brings an action or proceeding to enforce the terms hereof or declare rights hereunder, Purchaser agrees to pay Penn Care, Inc. costs for collecting amounts owing, including, without limitation, court costs, attorney's fees (for attorneys who are not our salaried employees), and fees for repossession, repair, storage, and sale of Vehicles, all without relief from valuation and appraisal laws.

#### **GOVERNING LAW**

All of terms and provisions of the agreement and the rights and obligations of the parties hereto shall be interpreted and enforced in accordance with the laws of the State of Ohio.

#### **REMEDIES**

If Purchaser is in default of these Terms and Conditions, Penn Care, Inc. shall have all the remedies provided by law in these Terms and Conditions: (i) Penn Care, Inc. may require Purchaser to immediately pay Penn Care, Inc., subject to any refund required by law, the remaining unpaid balance due; (ii) Penn Care, Inc. may require Purchaser to make the Vehicle available to Penn Care, Inc. at a designated place that is reasonably convenient to each party; (iii) Penn Care, Inc. may immediately take possession of the Vehicle by legal process or self-help, but in doing so Penn Care, Inc. may not breach the peace or unlawfully enter onto Purchaser's premises; (iv) Penn Care, Inc. may then sell the Vehicle and apply what it receives as provided by law to Penn Care, Inc. reasonable expenses and then toward Purchaser's obligations; and (v) Except when prohibited by law, Penn Care, Inc. may sue Purchaser for additional amounts if the proceeds of a sale do not pay all of the amounts Purchaser owes to Penn Care, Inc. By choosing any one or more of these remedies, Penn Care, Inc. does not waive its right to use another remedy. By deciding not to use any remedy, Penn Care, Inc. does not give up its right to consider the event a default if it happens again.

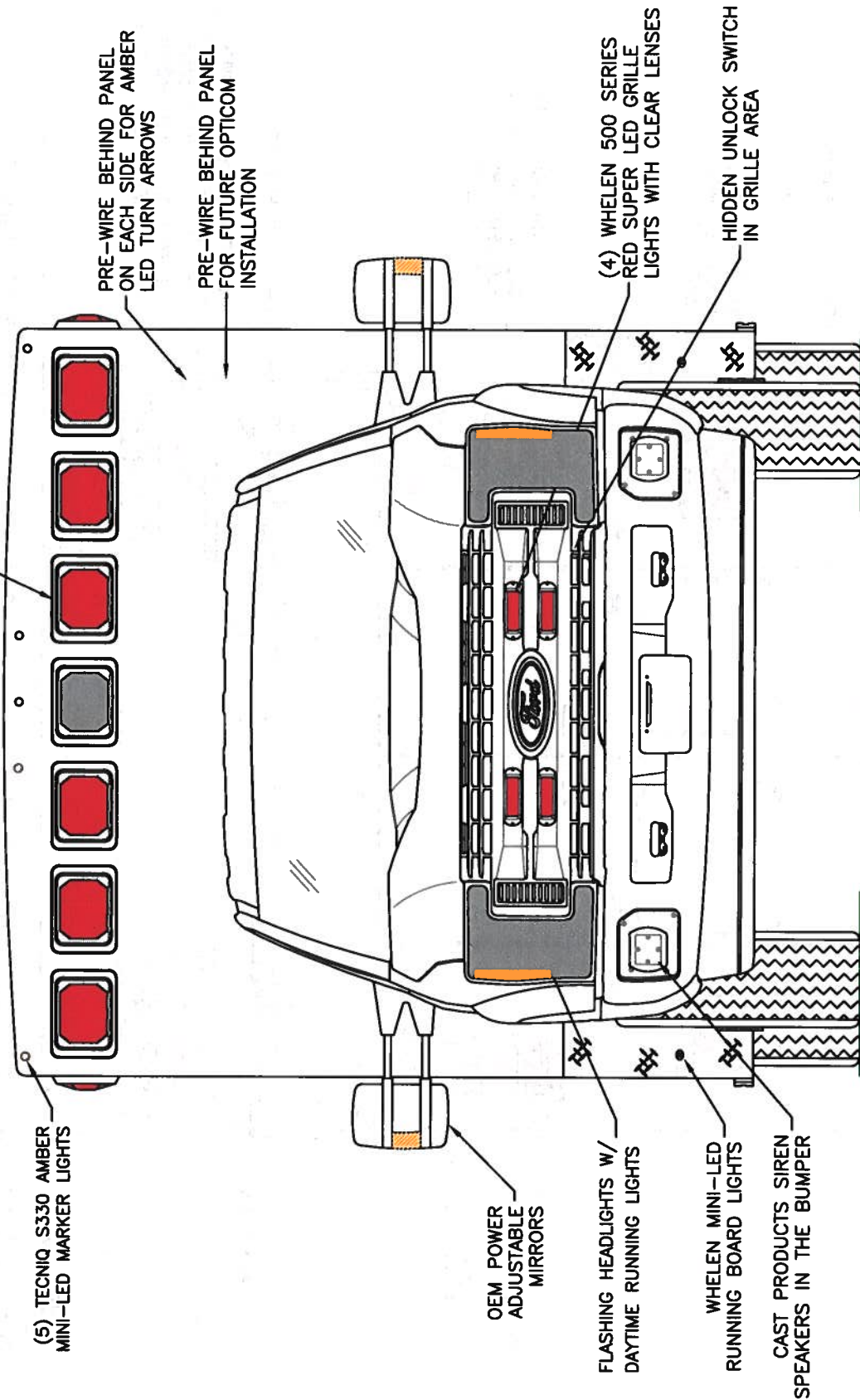
#### **PURCHASER**

Signature: \_\_\_\_\_

Name/Title: \_\_\_\_\_

Date: \_\_\_\_\_

DIMENSIONS FOR OVERALL HEIGHT AND LENGTH ARE APPROXIMATE  
 OVERALL HEIGHT = 112"  
 OVERALL WIDTH WITH RUB  
 RAILS & FENDERETTES = 98"



CUSTOMER APPROVAL: \_\_\_\_\_

DATE: \_\_\_\_\_

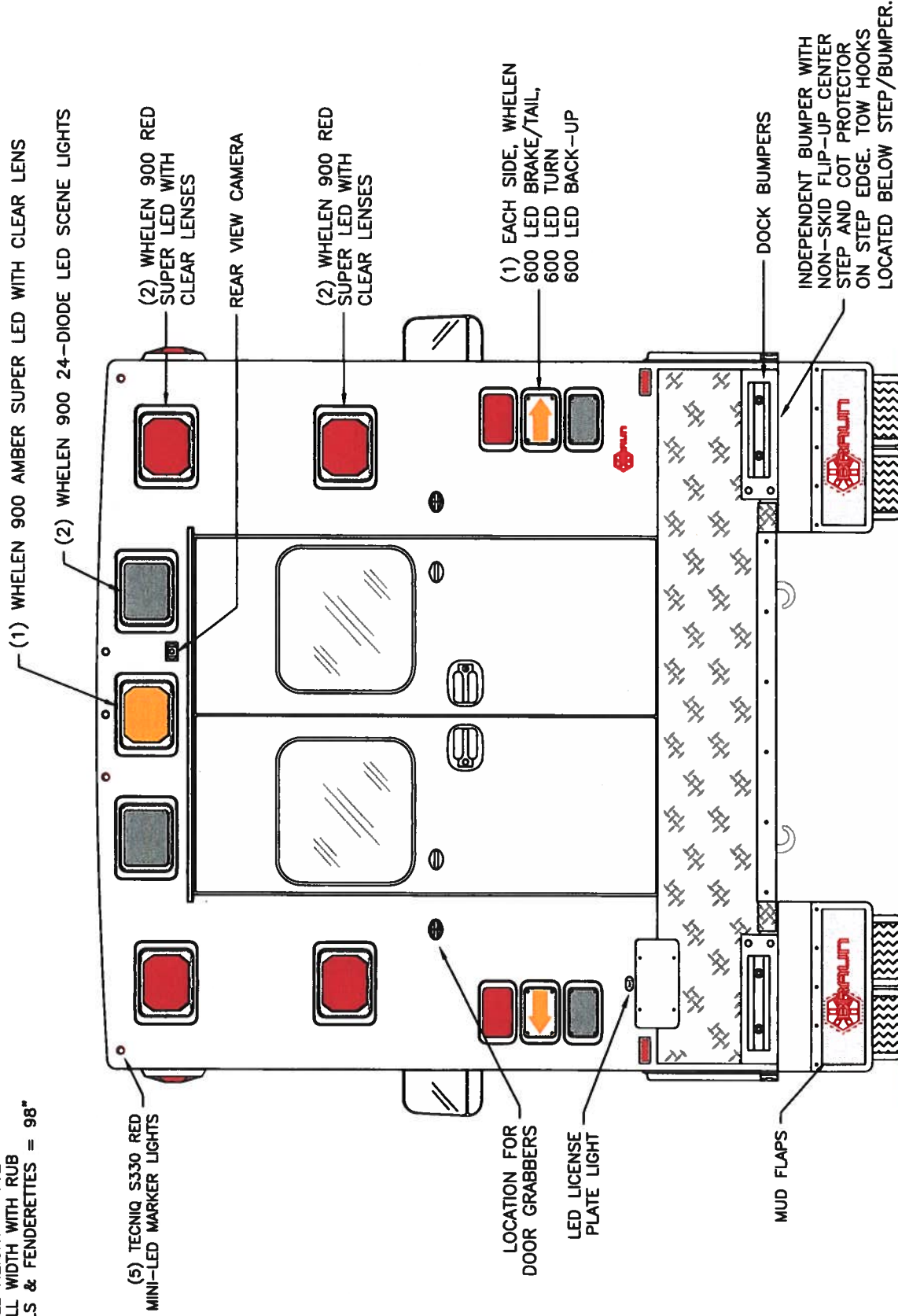
THIS DRAWING IS FOR REPRESENTATIONAL PURPOSES ONLY. DETAILS ARE CONCEPTUAL AND ARE SUBJECT TO CHANGE DURING DESIGN AND CONSTRUCTION  
 DIMENSIONS ARE APPROXIMATE UNLESS NOTED OTHERWISE TO MEET A SPECIFIC CUSTOMER NEED.

CHIEF XL BRAUN DEMO		2019 FRONT EXTERIOR VIEW CHIEF XL-I/FORD F-450 CHASSIS		DRAWING NO. 19XLF-DEMO-1	
		DATE: 3-18-20 DWG. AAB REV. NR	1:17	DATE: AAB NR	19XLF-DEMO-1

APPROVAL SIGNATURE:



DIMENSIONS FOR OVERALL HEIGHT AND LENGTH ARE APPROXIMATE  
 OVERALL HEIGHT = 112"  
 OVERALL WIDTH WITH RUB  
 RAILS & FENDERETTES = 98"



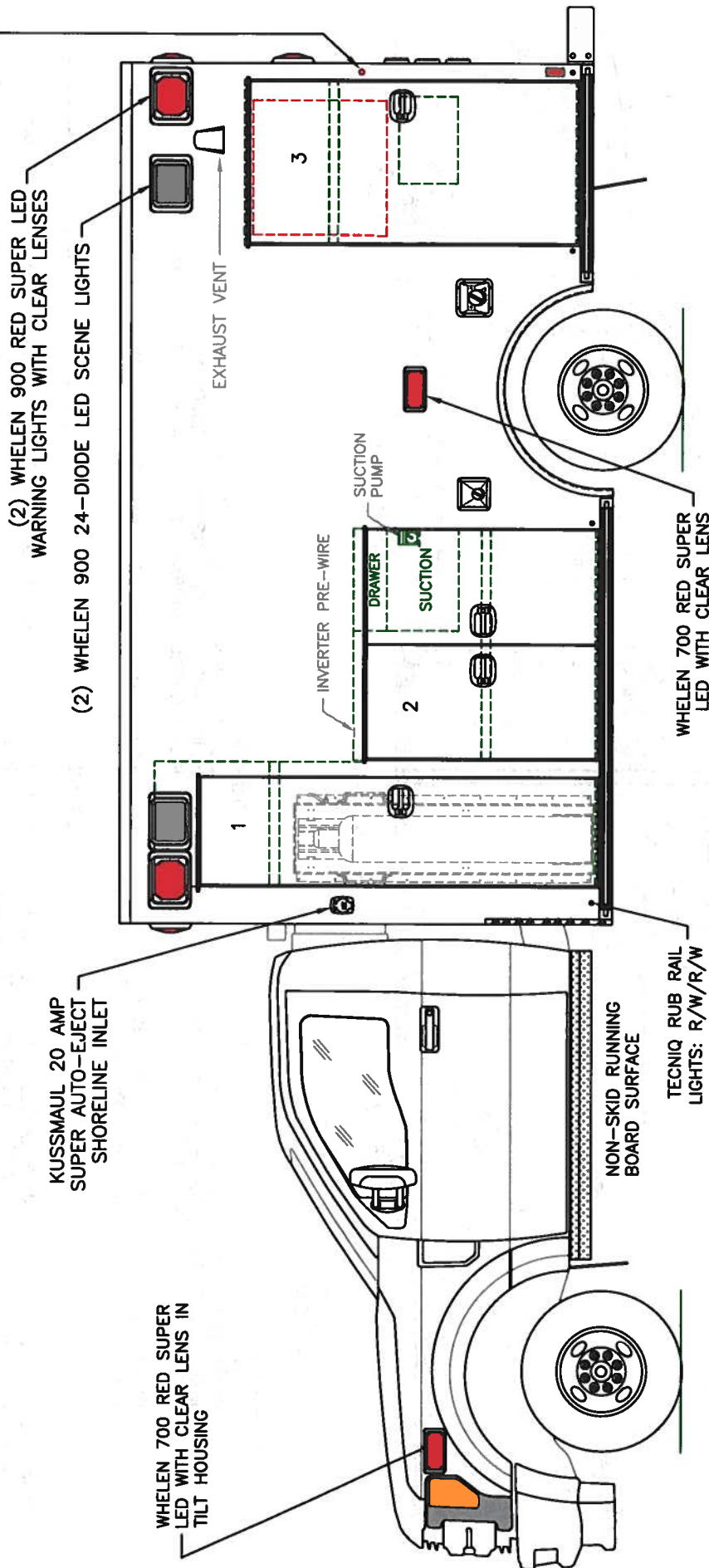
CUSTOMER APPROVAL: \_\_\_\_\_ DATE: \_\_\_\_\_

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 DIMENSIONS ARE APPROXIMATE UNLESS NOTED OTHERWISE TO MEET A SPECIFIC CUSTOMER NEED.

CHIEF XL BRAUN DEMO		2019 REAR EXTERIOR VIEW CHIEF XL-I/FORD F-450 CHASSIS				1:16	AAR NR	19XLF-DEMO-2
		DATE: 3-18-20		REV:				
		DWG.						
						DRAWING NO.		



DIMENSIONS FOR OVERALL HEIGHT AND LENGTH ARE APPROXIMATE  
 OVERALL HEIGHT = 112"  
 OVERALL LENGTH = 307"  
 MODULE LENGTH = 169"



#### COMPARTMENT

##### O.S.S #1

CLEAR OPENING: 77.00h x 18.25w  
 INSIDE DIM'S: 86.75h x 24.50w x 20.75d  
 "EZ-02 LIFT" OXYGEN SYSTEM ON THE DOOR  
 (1) ADJUSTABLE SHELF ABOVE OXYGEN

##### O.S.S #2

CLEAR OPENING: 44.25h x 39.50w  
 INSIDE DIM'S: 47.75h x 45.50w x 20.75d  
 (1) ADJUSTABLE SHELF

##### O.S.S #3

CLEAR OPENING: 63.50h x 28.75w  
 INSIDE DIM'S: 65.25h x 32.50w x 20.75d  
 INSIDE/OUTSIDE ACCESS  
 (1) ADJUSTABLE SHELF  
 DOOR REINFORCED FOR POSSIBLE POCKET  
 ON THE DOOR FOR STAIR CHAIR

CUSTOMER APPROVAL: \_\_\_\_\_ DATE: \_\_\_\_\_

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 DIMENSIONS ARE APPROXIMATE UNLESS NOTED OTHERWISE TO MEET A SPECIFIC CUSTOMER NEED.



CHIEF XL  
 BRAUN DEMO

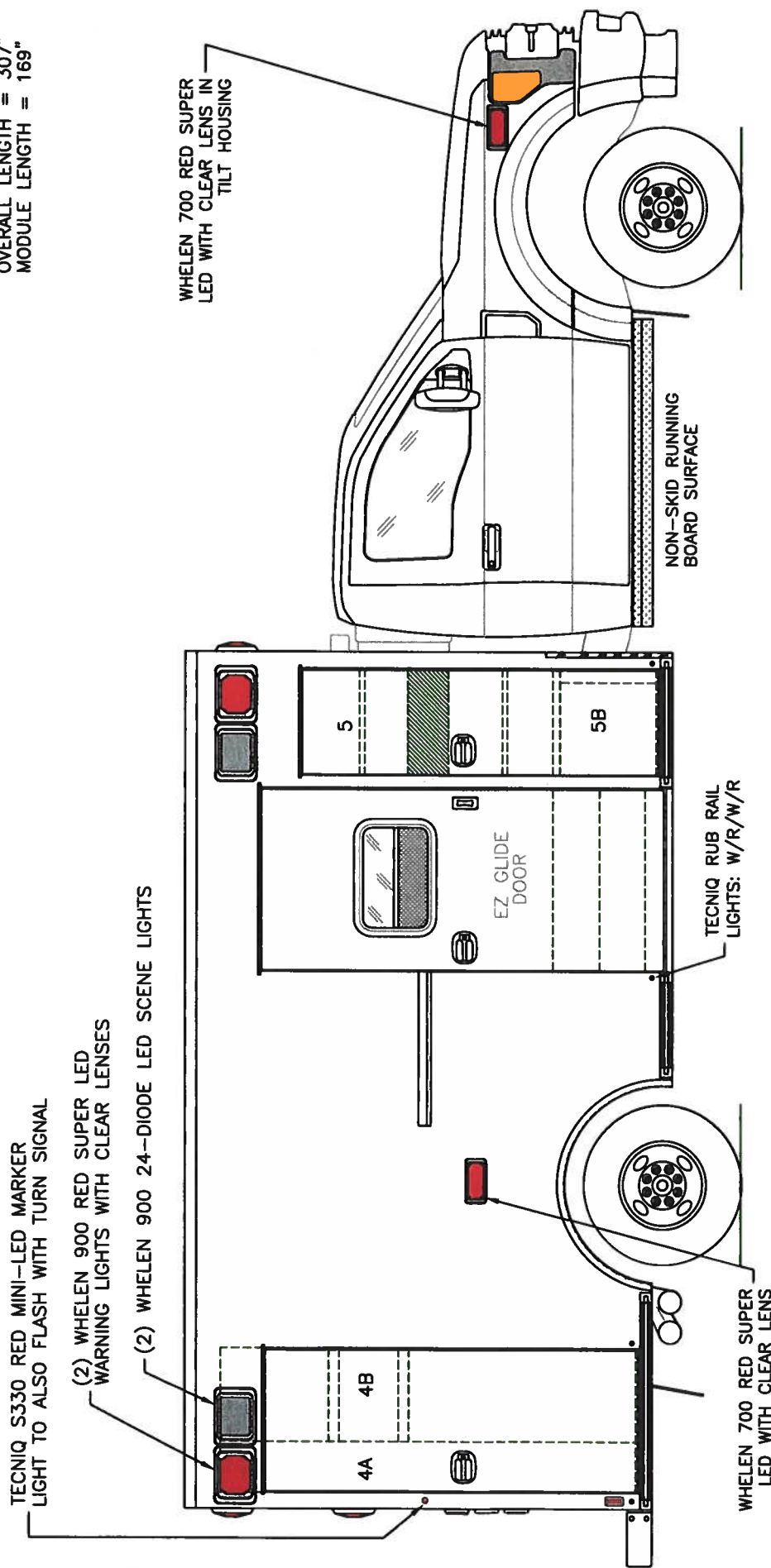
2019 STREETSIDE EXTERIOR VIEW  
 CHIEF XL-I/FORD F-450 CHASSIS

DRAWING NO.

DATE: 3-18-20  
 DWG. AAB  
 REV. NR  
 1:30

19XLF-DEMO-3

DIMENSIONS FOR OVERALL HEIGHT AND LENGTH ARE APPROXIMATE  
 OVERALL HEIGHT = 112"  
 OVERALL LENGTH = 307"  
 MODULE LENGTH = 169"



COMPARTMENT  
 O.S.S. #4  
 CLEAR OPENING: 73.00h x 24.75w  
 INSIDE DIM'S. 4A: 82.75h x 10.00w x 20.75d  
 BACKBOARD/SCOOP STORAGE  
 INSIDE DIM'S. 4B: 82.75h x 18.50w x 20.75d  
 (2) ADJUSTABLE SHELVES WITH INSIDE/OUTSIDE ACCESS

O.S.S. #5  
 CLEAR OPENING: 69.50h x 17.50w  
 INSIDE DIM'S. 5A: SEE PARTITION INTERIOR VIEW  
 INSIDE/OUTSIDE STORAGE WITH (2) ADJUSTABLE SHELVES  
 INSIDE DIM'S. 5B: 19.00h x 20.25w x 18.00d

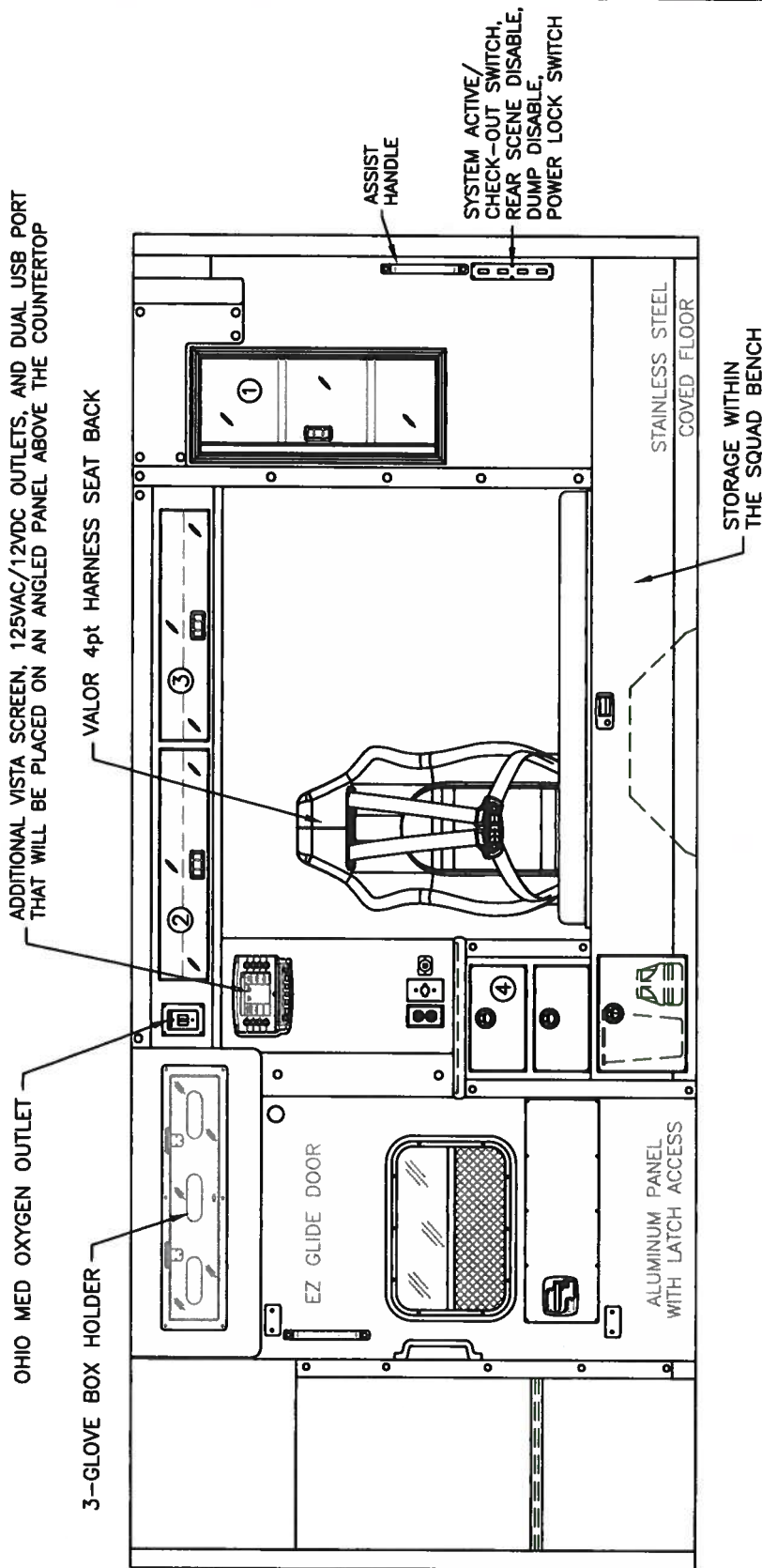
CUSTOMER APPROVAL: \_\_\_\_\_ DATE: \_\_\_\_\_

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CHIEF XL BRAUN DEMO		2019 CURBSIDE EXTERIOR VIEW CHIEF XL-I/FORD F-450 CHASSIS		1:30	AAB	NR	DRAWING NO. 19XLF-DEMO-4
		DATE: 3-18-20	REV. DWG.				







#1 DOOR OPENING: 30.00h x 12.25w  
INSIDE DIMS: OSS #4B

INSIDE DIMS. 33 1/2" H  
HINGED POLYCARBONATE DOOR WITH FULL LENGTH HANDLE  
CENTER SQUEEZE LATCH  
INSIDE/OUTSIDE ACCESS  
TOTAL CABINET WEIGHT RATING = 25 lbs.

#2/#3 DOOR OPENING: 6.25h x 29.25w  
INSIDE DIMS: 6.25h x 29.25w x 10.25d  
HINGED POLYCARBONATE DOORS  
CENTER SQUEEZE LATCHES  
4.5" MINIMUM HEADROOM BELOW THE CABINET  
TOTAL CABINET WEIGHT RATING = 10 lbs. EACH

#### #4 CABINET WITH SOLID ACRYLIC COUNTERTOP

(2) PULL-OUT DRAWERS TOWARDS AISLE.  
INSIDE DIMS: 6.25h x 11.50w x 12.75d  
SHARPS/WASTE DRAWER BELOW UPPER  
DRAWERS. ALL DRAWERS HAVE LOCKING  
STAINLESS STEEL FLUSH PULL LATCHES.  
TOTAL DRAWER WEIGHT RATING = 10 lbs. EACH

**INVENTORY CONTROL SYSTEM  
CABINETS TO BE ALUMINUM**

CUSTOMER APPROVAL: \_\_\_\_\_ DATE: \_\_\_\_\_

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CHIEF XL  
BRAUN DEMO



2019 CURBSIDE INTERIOR VIEW

**DRAWING NO.**

DATE: \_\_\_\_\_

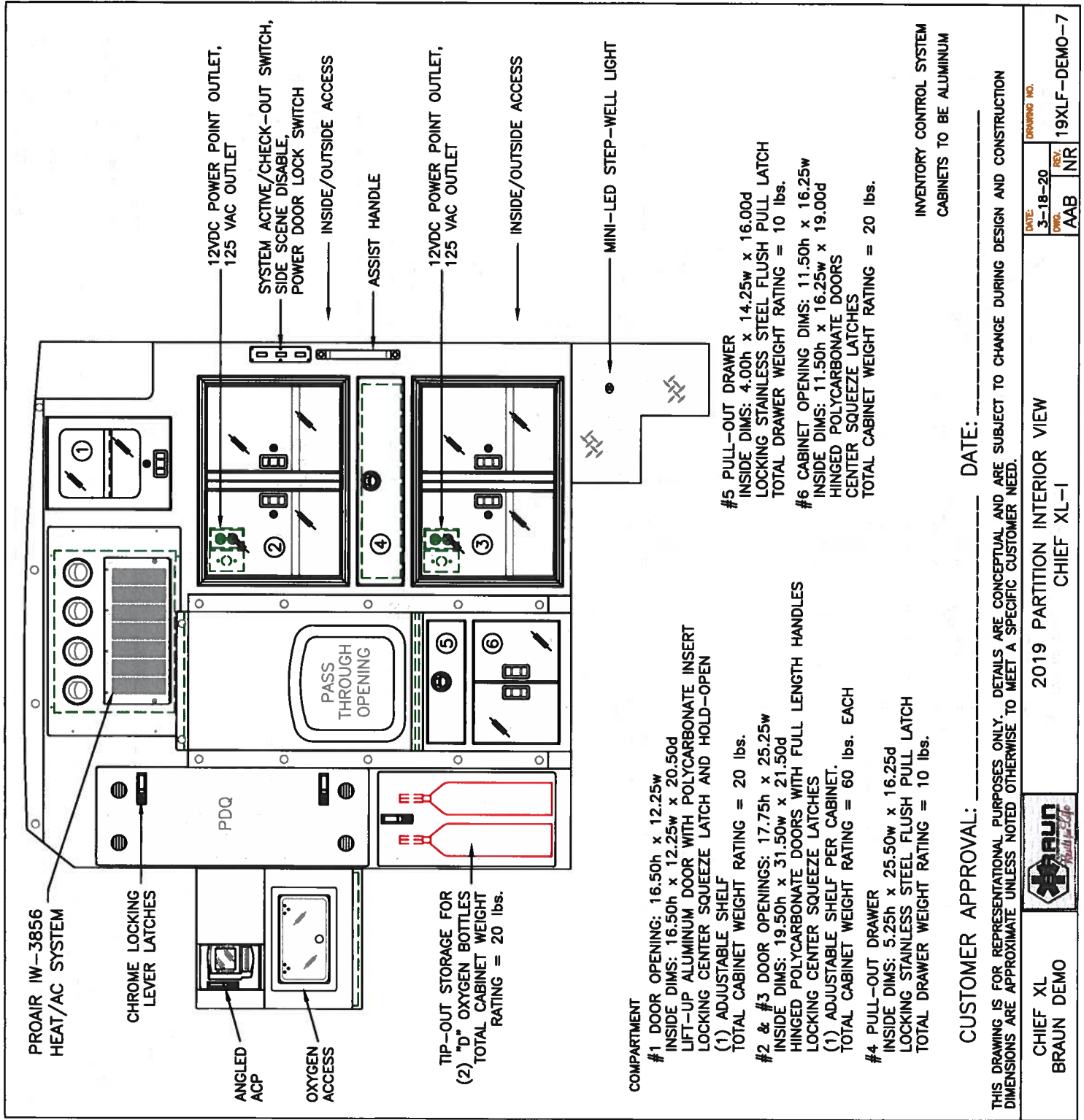
**3-18-20**

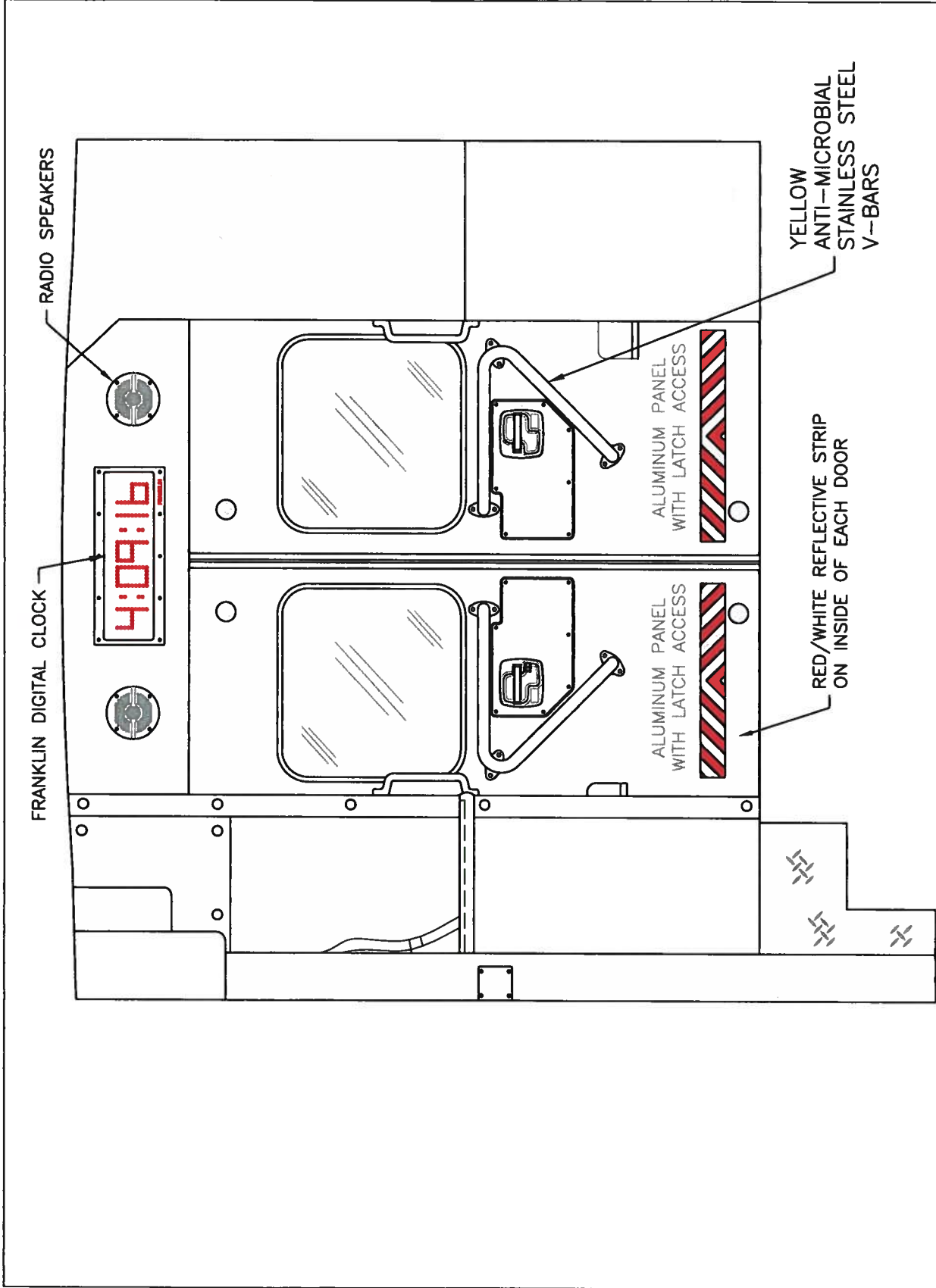
DWG.	REV
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1:20

19XLF--DEMO--6




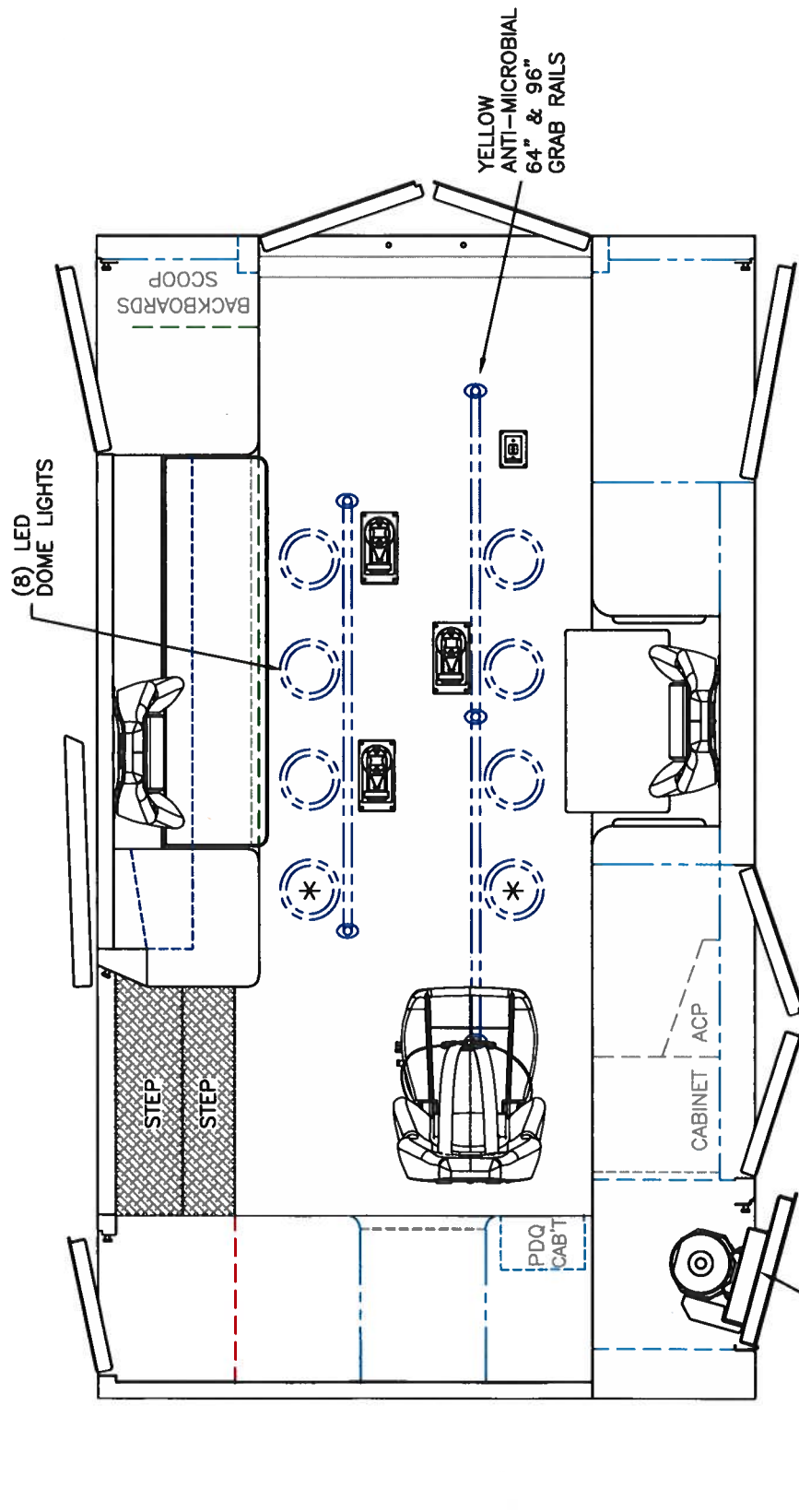




CUSTOMER APPROVAL: \_\_\_\_\_ DATE: \_\_\_\_\_

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CHIEF XL BRAUN DEMO		2019 REAR INTERIOR VIEW		DATE: 3-18-20	DRAWING NO. 19XLF-DEMO-8
		CHIEF XL-I			
				1:12	



= (3) RECESSED CEILING IV HANGER LOCATIONS

= (1) CEILING OXYGEN OUTLET

\* (2) ANTENNA BASES LOCATED OUTBOARD OF DOME LIGHTS WITH COAX SERVICE LOOP

MODULE WIDTH = 96"  
MODULE LENGTH = 169"  
MODULE HEAD ROOM = 72"

UNIVERSAL TAPPING PLATE AND PRE-WIRE FOR FUTURE POWERLOAD INSTALLATION

CUSTOMER APPROVAL: \_\_\_\_\_ DATE: \_\_\_\_\_

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CHIEF XL  
BRAUN DEMO

2019 FLOOR INTERIOR VIEW  
CHIEF XL-I

DATE: 3-18-20  
DWG. AAB  
REV. NR

19XLF-DEMO-9

# **VILLAGE OF WHITEHOUSE**

**October 6, 2020**

## **ADMINISTRATION**

- 10-06-20**      1.      August 31, 2020:      Income Tax Collection = \$1,974,633.66  
Compared to last year = \$2,000,901.19 (1.31% decrease)  
JEDD & JEDZ collections = \$1,449,925.90
- 02-19-19**      2.      Safety and Health Report: Last lost time injury was January 14, 2019

## **ADMINISTRATIVE ACTIVITIES**

- 11-19-19**      1.      Planning Commission Review of SR64 Corridor zoning plan  
2.      Continue planning of Village-to-City Transition

## **COMMUNITY DEVELOPMENT**

## **SUBDIVISION DEVELOPMENTS**

## **GRANTS**

- 08-04-20**
1. **Pedestrian Bridge** – A TMACOG funded tap project to install a 10' wide path along the north side of SR 64 between Whitehouse Square Blvd. and Finzel Rd. project includes a 14' wide pedestrian bridge over Blue Creek. – Construction year 2023. 80/20 Grant. Engineers Estimate \$652,000. Grant \$521,600.

## **PARKS & RECREATION**

- 08-04-20**
1. **Veteran's Memorial Park** – Contract awarded to B&J Concrete. Site preparations are underway. Completed. Some punch list items remain. Completing punch list items. Fence has been ordered. Scheduled to install in fall.
2. **Providence St. Plazas at Wabash Cannonball Trail** – Reconstruction of both East & West plazas to include a pop fountain area. Plans in engineering – under Council review. Postponed for 2020.

## **STREETS**

- 08-04-20**
1. **Downtown Streetscape Phase 2** - Providence Street from Waterville Street to Lucas Street and Toledo to Maumee Street, including Veterans Memorial Park. Renew sidewalks, street trees, and areas between the sidewalks and curbs. In final engineering phase. Meeting held on 4/25/18 to explain construction process to downtown business owners. Out to bid 6/14-29/18. Bid opening scheduled



for 6/29/18 at 1:00 pm. Bids rejected, will rebid soon. Project rebid with a bid opening scheduled for January. Bid awarded to B&J Concrete Construction. Completed. Some punch list items remain for Spring. Completing punch list items. Completed

2. **Downtown Streetscape Phase 3** – Providence St. from Maumee St. to Shepler Ave. – Plans in Engineering. Council reviewing plans on parking & extent of improvements. Postponed until 2022.
3. **Weckerly Rd. & Finzel Signalization** – In engineering with Poggemeyer Design Group. Out to bid for June 7<sup>th</sup> bid opening. Awarded to U.S. Utility Contractor Co., Inc. for \$173,231.04. 50% completed. Waiting on pole manufacturer. New estimated delivery of 10/2020.

## **WATER**

**09-01-20**

1. **Elevated Storage Study** – Contracted with Poggemeyer Design Group to evaluate water distribution needs for future elevated water storage.

## **WASTE WATER**

**05-28-20**

1. **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced. Wrapping up plans to submit to OEPA. Easement acquisitions underway.

## **STORM SEWER**

**02-18-20**

1. Staff working with Lucas County Engineer to move forward petition process for the maintenance of Swan Creek to include all of the Swan Creek Watershed west of I-475 in Lucas County.

## **SANITATION**

## **MISCELLANEOUS**

**10-06-20**

1. **Building Permits:** 13 new homes as of 10/1/20.

**09-01-20**

2. **Public Works:**
  1. Tree trimming
  2. Summer Operations
  3. Veteran's Memorial Park Fence

## **Boards and Commissions**

### **A. Board of Zoning Appeals**

1. Pending approval of September 2, 2020, meeting minutes

- B. Charter Revision Commission
  - 1. Pending approval of March 10, 2020 meeting minutes
- C. Fire Dependency Board
  - 1. Pending approval of January 29, 2020 meeting minutes
- D. Planning Commission
  - 1. Pending approval of September 14, 2020 meeting minutes
- E. Records Commission
  - 1. Pending approval of June 2, 2020, meeting minutes
  - 2. Pending 2021 Reorganization Meeting
  - 3. Pending Review of Records Set for Destruction in 2021
  - 4. Pending Review of Records Policies
- F. Tree Commission
  - 1. Pending approval of August 27, 2020 meeting minutes
  - 2. Pending Tree Inventory

#### **Council Committee of the Whole**

- A. Economic Development
  - 1. Pending Monitoring of Economic Development Plan (ongoing)
- B. Finance, Audit & Investment
- C. Franchise, Lands & Buildings
- D. Parks & Recreation
  - 1. Completion of Veterans Memorial Park
  - 2. Completion of Waterville Street Multi-Use Trail (Phase II)
  - 3. Pending review of implementation of projects in Whitehouse Park
- E. Public Services Committee
  - 1. Pending Discussion of New Downtown Traffic Signage (fall)
  - 2. Pending Discussion of Looping Water Lines via Stiles Road.
- F. Personnel & Safety
- G. General
  - 1. Pending review of Council project list

Note: If you wish to place an item on the Agenda, please let me know.

REQUEST	FROM	DATE	ACTION	Status
Community Center	LA/RCK	10/24/2017	staff exploring conceptual options	Open
Develop packet to assist new businesses with code compliance	LA	10/24/2017	staff to draft option in Spring 2020	Open
Posts for dog leash ties	LA	10/24/2017		
Extend Indianapolis St to Soccer Field	BM	10/24/2017		
Require No Parking on Toledo St	BM	10/24/2017		
Consider 2 Hour Parking in areas of Downtown	BM	10/24/2017	Downtown parking is being reviewed	Open
Install sidewalks and more streetlights on Field	BM	10/24/2017		
Pave apron and driveway to recycling center including neighbor's driveway	BM	10/24/2017		
Consider restoring lights in park ball fields	BM	10/24/2017		
Consider traffic signal at Waterville & Providence	MC	10/24/2017		
Build multi-use path on South side of SR 64	MC	10/24/2017		
Build and maintain swimming pool or splash pad	RCK	10/24/2017		
Outdoor amphitheatre	RCK	10/24/2017		
Prepare Citizens for Cityhood	RCK	10/24/2017		
Take care in residential development to preserve open green space	RCK	10/24/2017		
Work with organization like YMCA to build indoor recreation center	RCK	10/24/2017		
Add Parks and Recreation Committee/Commission with resident involvement	RCK	10/24/2017		
Disc golf	MC		staff cheking into, working to determine best location-meeting with interested parties- Some of requested area in MetroParks. Checking to see if permissible - Metroparks denied use of park ground	

Maumee Street has dips where asphalt was cut out, could it be repaired	LA	8/7/2018	Steve will check it. Paving patches from catch basin repair, will be patched this fall-Patching with asphalt-Scheduling patch work	
Specify in code the minimum size of new street trees planted	RCK	4/4/2017	Set for a future COW meeting. Admin will request Tree Commission to update ordinance to include minimum size. Est. as 1.5" diameter	
Lighting in the Roundabout	BM	1/15/2019	On Capital Projects List - Postponed-2021	Scheduled
Alley behind Whitehouse Inn	BM	1/15/2019	Researching costs - Solar & Poggemeyer Design Group- Lights have been ordered. Toledo Edison installed street lights	Completed
Additional lighting on the Multi Use Path	MC	1/15/2019	Look into sidewalk options	Open
Handicap accessibility at the open shelter house near the small quarry	All	2/12/2019	Reviewing and gathering budget amount. (Part of streetscaping phase 3 proposal)	Open
Splash Pad pricing	MC	3/5/2019	Presenting design options at June 11, 2019 Committee of the Whole meeting - 2021	Open
Fence behind Veteran's MP	BM	4/16/2019	Have bid to paint - red only - Paint & Retaining wall improvements - COW meeting	Open
Look at bids for repairing caboose	BM	4/16/2019	Scheduled for Spring C.O.W. meeting	Open
Consideration of Dog Park at Committee of the Whole Meeting	MC	4/16/2019	proceeding with annual sewer flushing maintenance	Open
Regular sewer line clean out program	MC	4/16/2019		
Permanent Sound System for the Pavilion	RCK	10/15/19		
Allow for Chickens	MC	10/15/19	Ongoing monitoring	Open
Donation Bins	MC/RB	10/15/19		
Annual Employee Outing	MC	10/15/19		
Pool	MC	10/15/19		
Flowers on Poles	MC	10/15/19		
Codes to Scan around town	MC	10/15/19		
New Play Structures for older youth	RCK	10/15/19		
Meet Neighbor Gatherings	RCK	10/15/19		
Experience Whitehouse	RCK	10/15/19		
Water Rec Program	RB	10/15/19		
Bucher Rd Ditch	RB	10/15/19	Will address at 1/14/20 C.O.W. meeting	Open
Lodge	LA	10/15/19	staff exploring conceptual options	Open

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